

# NEBRASKA TOURING PROGRAM

## Artist Proposal for the Artist Directory

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The **Nebraska Touring Program/Exhibits Nebraska** is designed to provide a variety of high quality touring performances and exhibits in various price ranges to all Nebraska communities throughout the year. It provides financial assistance to Nebraska's non-profit sponsors as well as promoting resident Nebraska artists and groups with a record of professional achievement.

### Eligibility

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The **Nebraska Touring Program /Exhibits Nebraska** program is open to professional quality artists residing in Nebraska. Eligible ensembles must maintain administrative offices in the state. In general, students are not eligible for the program. Only those who currently are not in the program and are applying for the first time need complete the following application form.

### Evaluation Criteria

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Proposals are reviewed by the NAC's artist review panel based on the following criteria:

- ◆ Artistic skill
- ◆ Touring experience and/or capability
- ◆ Availability to tour throughout the entire state
- ◆ Effective tour management (and organizational management, if applicable)
- ◆ Appropriateness of fee(s)

### How the Program Works

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Artists accepted to the NTP will be listed in the NAC's *Artist Directory*. Eligible sponsoring organizations may apply for touring funds in order to support performances or exhibitions by artists listed in the *Artist Directory*.

Inclusion in the *Artist Directory* is not a guarantee of employment. Artists and ensembles market and book their own engagements with Nebraska presenters and sponsors. They also schedule and make all their own tour or residency arrangements.

Touring funds are awarded to the sponsoring organizations, not to the artists directly. Sponsors must submit an NTP sponsor application to receive funding.

### Questions?

Contact Rachel Morgan

[rachel.morgan@nebraska.gov](mailto:rachel.morgan@nebraska.gov)

402-595-2142

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### Proposal Deadlines

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The application deadline is **December 1**.

Applications are accepted for the purpose of review by the NAC's artist review panel, and not for sponsor's selection of artists for touring performances or exhibits.

Apply: <https://nebraska.slideroom.com/>

### After the Proposal is Approved

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Once approved for the NTP, all details of the touring options, including the maximum fee(s), are considered to be fixed. These details will be printed in the NAC *Artist Directory* and posted on the NAC's website.

New artists and/or tour managers are required to meet with the NTP Coordinator for an orientation. Once accepted into the NTP, an artist is eligible to participate in the program without submitting a new application unless: a) the artist wishes to add a performance or exhibit option; b) the artist(s) wishes to change the artist fees by more than 20%; c) artistic or managerial skills come into question, in which case the artist will be notified by the NAC; or d) the artist does not have a booking come through the NTP program in five years.

NTP artists will be contacted each year to renew their commitment, and to update their listing in the NAC *Artist Directory*

# Applications are accepted online only:

<https://nebraska.slideroom.com/>

You will be asked to upload your resume/cv, up to 5 work samples, support materials and a budget.

## **NTP ARTIST PROPOSAL Example BUDGET**

This is a budget summary. Calculate your budget based on a single, full performance or exhibition, 300 miles (each way) from your home location. Any item that requires addition or multiplication to arrive at a total must be itemized on a separate page and attached to this application. Round all figures to the nearest dollar.

### **TOURING EXPENSES**

		Cash Expenses	Subtotal
1.	<b>Personnel</b>		
	a. Administrative		
	b. Artistic/curatorial		
	c. Technical/production		
	<b>Subtotal</b>		\$
2.	<b>Space Rental</b>		
	a. Office		
	b. Rehearsal facility		
	<b>Subtotal</b>		\$
3.	<b>Travel &amp; Lodging</b>		
	a. Mileage (\$0.54 per mile)		
	b. Vehicle rental (if applicable)		
	c. Lodging (\$50 per person per day)		
	d. Meals (\$30 per person per day)		
	<b>Subtotal</b>		\$
4.	<b>Administration</b>		
	a. Insurance		
	b. Shipping/trucking		
	c. Crating or packaging materials		
	d. Sets		
	e. Costumes		
	f. Production/exhibit supplies		
	g. Rights/royalties		
	h. Marketing		
	i. Other		
		<b>Subtotal</b>	
5.	<b>Total Cash Expenses</b> <b>(add subtotals of lines 1-4)</b>		\$

### **TOURING FEES**

6.	<b>Total cash expenses per engagement (amount on line 5 above)</b>		
7.	<b>Amount of artist's funds supporting touring expenses (optional)</b>		
8.	<b>Fee to be charged to sponsors per engagement (line 6 minus line 7)</b>		\$
9.	<b>Please check one:</b>		
	a. The cost per performance/exhibit on line 8 is the maximum negotiable fee.		
	b. The cost per performance/exhibit on line 8 is the non-negotiable fee.		
10.	<b>If your fee is non-negotiable and you would like to offer a discount for block-booked events, list your discounted fee per block-booked performance.</b>		\$