

NOTE: This information is provided as a reference for you to use as you prepare your Nebraska Arts Council (NAC) grant application. Grants to NAC may only be submitted via the online grant system.

**Program Description**

NTP Sponsor Grants help sponsor organizations fund performances or exhibits selected from the *NAC Artist Directory* (available on the NAC website).

**Eligibility**

Nebraska public and private schools, nonprofit organizations incorporated in Nebraska that are federally tax-exempt, and state agencies.

- Because this is a touring program, sponsors may not select artists or events based in the sponsor’s city or within a 30-mile radius.

**How to Apply**

Your school or non-profit must first be registered in NAC’s online grant system, which can be accessed by following [www.artsCouncil.nebraska.gov/grants/](http://www.artsCouncil.nebraska.gov/grants/). If you have any questions, please don't hesitate to contact NAC by email at [nac.grants@nebraska.gov](mailto:nac.grants@nebraska.gov) or call 1-800-341-4067 (statewide), or in Omaha at 402-595-2124.

**Deadline**

Grant applications are due six weeks before the event and are processed on a first-come, first-served basis.

**Grant Amounts**

NAC can fund up to 45% of the contracted artist fee with a maximum award of \$2,000 per contract, per application.

**Review Criteria**

- The amount listed in the NTP Budget form must agree with the cash amount found in the submitted artist contract, including artist fee and any housing or travel expenses.
- The artist or ensemble must be selected from the **NAC Artist Directory** (available on NAC’s website).

**Narrative Questions**

- Explain the impact that this event will have on your community.
- How will you measure the success of the event?

**Budget**

In the budget, you will be able to enter multiple artists/exhibits in one application.

*Note: Total cost for each artist/exhibit should equal the amount on the Artist’s contract.*

Artist(s)	NAC Request (45% of Total Cost)	Sponsor Cost	Total Cost (Max. \$2,000 per artist)
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>Totals</b>	\$	\$	\$

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**Required Materials**

These materials will be uploaded in the grant system.

**Artist(s)  
Contract(s):** Upload the artist's signed contract to the grant system. Make sure each contract is signed by both you and the artist BEFORE you upload. Every contract needs both your signature and the artist's signature. Keep originals for your files.

If an artist cannot physically sign the contract in time for you to submit the application, have them send you an email *from their own email address* saying that they agree to the terms of the contract. Save the artist's email as a .pdf and upload it into the grant system along with a copy of the contract signed by your organization.

**Audit:**  
(if applicable) If the organization requests \$50,000 or more from NAC for the current year in one application or any combination of applications, include the organization's most recently completed and reviewed financial statements. These could include an audit, an audited financial statement or financials reviewed by an outside financial expert. Please contact [Grants and Data Administrator](#) if there are questions.