

NOTE: This information is provided as a reference for you to use as you prepare your Nebraska Arts Council (NAC) grant application. Grants to NAC may only be submitted via the online grant system.

Program Description

Virtual NTP Sponsor Grants help sponsor organizations fund virtual performances or exhibits selected from the *NAC Artist Roster* (available on the NAC website). Due to the COVID-19 pandemic, Virtual NTP performances and exhibitions occur without direct contact between audience members, while providing arts engagement for Nebraskans.

Eligibility

Nonprofit organizations incorporated in Nebraska that are federally tax-exempt, public agencies and sub-divisions of governmental agencies, including PreK-12 accredited schools.

- Because this is a touring program, sponsors may not select artists or events based in the sponsor’s city or within a 30-mile radius.

How to Apply

Your organization must first be registered in NAC’s online grant system, which can be accessed by following www.arts council.nebraska.gov/grants/. During the COVID-19 pandemic, NAC staff are primarily working remotely and can most efficiently be reached via email. For assistance in creating an account in the NAC grants system, please email nac.grants@nebraska.gov or call 402-595-2124.

Deadline

Grant applications are due six weeks before the event and are processed on a first-come, first-served basis.

Grant Amounts

NAC can fund up to \$1000 of the contracted artist fee per contract, per application, with no match required. NAC issues grant payments to the sponsoring organization, not to the artist. The applicant is responsible for paying the full artist fee as outlined in the contract.

Review Criteria

- The artist fee listed in the Virtual NTP Budget form must agree with the artist fee found in the submitted artist contract.
- The artist or ensemble must be selected from the [NAC Artist Roster](#) (available on NAC’s website).

Narrative Questions

- Describe your project, including when it will take place, what virtual platform you will use, how you will promote it, and who makes up your target audience.
- Explain the impact this event will have on your target audience and how will you measure the success of the event.

Budget

In the budget, you will be able to enter up to three artists/exhibits in one application.

Note: Total cost for each artist/exhibit should equal the amount on the Artist’s contract. No match is required.

Artist(s) Fee	NAC Request (up to \$1000)	Applicant Cost	Total Cost
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Totals	\$	\$	\$

(Continued)

Required Materials

These materials will be uploaded in the grant system.

**Artist(s)
Contract(s):** Upload the artist's signed contract to the grant system. Make sure each contract is signed by both you and the artist BEFORE you upload. Every contract needs both your signature and the artist's signature. Keep originals for your files.

If an artist cannot physically sign the contract in time for you to submit the application, have them send you an email *from their own email address* saying that they agree to the terms of the contract. Save the artist's email as a .pdf and upload it into the grant system along with a copy of the contract signed by your organization.

Audit:
(if applicable) If the organization requests \$50,000 or more from NAC for the current year in one application or any combination of applications, include the organization's most recently completed and reviewed financial statements. These could include an audit, an audited financial statement or financials reviewed by an outside financial expert. Please contact [Grants and Data Administrator](#) if there are questions.