**MINUTES**

**Quarterly Council Meeting**

**October 15, 2019**

**1:00-3:00 p.m.**

**International Quilt Museum**

**1523 N 33rd St.**

**Lincoln, NE 68538**

**I. Call to Order, Candy Henning, Chair**

*A copy of the Nebraska Open Meeting Act is available for audience members. Additionally, there is a copy of all reproducible written material that will be discussed available for examination and copying by members of the public pursuant to the provisions of the Nebraska Open Meeting Act.*

Ms. Henning called the meeting to order at 1:02 p.m. and invited everyone present to take advantage of the agenda and other materials furnished under the provisions of the Nebraska Open Meeting Act.

**II. Roll Call, Mike Markey**

Present: Steve Anderson, Amy Haddad, Joyce Hasselbalch, Candy Henning, Ellen Hornady, Darrel Huenergardt, Melissa Marvin, Paula Pflueger, Sue Roush, Heather Schneider

Absent: Stephen Bader, Alec Gorynski, Sarah Peetz, Wally Seiler, Reven Wright,

Also attending: Anne Alston, Meagan Dion, Mike Markey, Rachel Morgan, Robin Richards, Suzanne Wise of the Arts Council; Kyle Cartwright of the Nebraska Cultural Endowment

**III. Approval of Agenda**

Ms. Henning asked Council members to review the agenda for any additions or corrections.

MOTION: Ms. Marvin moved to approve the agenda. The motion was seconded by Paula Pflueger.

VOTE: The agenda for the October 15, 2019 meeting was unanimously approved by roll call vote.

**IV. Introduction of Guests & Oral Communications**

Ms. Henning introduced Ms. Carolyn Ducey, who gave a brief history of the Quilt Museum to the Council. She then gave the floor to Kyle Cartwright, who gave an update on the status of the funds in the cultural endowment’s accounts. The figures shared with the board included the numbers from the fiscal year and since inception. Mr. Cartwright then gave an update on returning and past members

MOTION: Ms. Pflueger moved to approve the new and returning members of the NCE board.

The motion was seconded by Amy Haddad.

VOTE: The new and returning members of the NCE board were unanimously approved by roll call vote.

**V.**  **Approval of Minutes: June 11, 2019**

Ms. Henning asked Council members to review the minutes from the June 11, 2019 meeting for any additions or corrections.

MOTION: Ms. Marvin moved to approve the minutes from the June 11, 2019 meeting.

The motion was seconded by Steve Anderson.

VOTE: The agenda for the June 11, 2019 meeting was unanimously approved by roll call vote.

ABSTAINED: Heather Schneider

**VI. Oaths of Office**

Wally Seiler was to take the Oath of Office today, but he was ill and unable to attend so the Oath was not given.

**VII. Financial Report**

1. **Review of Financial Statements for FY2018 (July 1, 2018 - June 30, 2019).**

Mrs. Pflueger reported that the Finance Committee met on Tuesday, October 8, 2019, at which time they reviewed the materials behind Tab 2 in the Council Book. These materials come forward to the Council with the full approval of the Finance Committee. She then asked Mr. Markey to present the report, beginning with the final financial report for fiscal year 2018; the period from July 1, 2018 through June 30, 2019.

NAC internal accounting must reconcile with the State’s accounting, published in the Allotment Status Report. Mr. Markey reported that the totals for all three programs agree with the Allotment Status Report. Mr. Markey then reviewed the detailed breakdown for each of the programs, found in the Council Packet on pages on pages 2.8 to 2.10.

The Administration expenditures detail (Programs 326 & 329) shows that for the year, the agency expended $841,551.00 or 88% of the annual budget. The increase in DAS Services and Dues and Subscriptions are due to changes in accounting codes. Mr. Markey noted that the remaining funds are federal funds and will be carried over to the new fiscal year.

The Grants & Initiatives detail (Program 327) shows that for the year, the agency expended $1,519,055, or 98% of the annual budget. Mr. Markey noted that the remaining funds are federal funds and will be carried over to the new fiscal year.

The Cultural Preservation Endowment Fund (CPEF) detail (Program 329) shows that expenses and drawdowns of earnings from the CPEF equal $326,530.00, and that the drawdown portion of that amount is $296,530. Seventy-percent of the drawdown total, $100,453.00, was distributed to NAC Development Corporation for NAC programs in fiscal year 2019.

MOTION: Ms. Roush moved to approve the financial statements for FY2018. The motion was seconded by Ms. Henning.

VOTE: The approval of the financial statements from FY2018 was unanimously approved by roll call vote.

1. **Review of FY2019, July 1, 2019 – September 30, 2019**

Mr. Markey reminded the Council that NAC internal accounting must reconcile with the State’s accounting, published in the Allotment Status Report. Mr. Markey reported that the totals for all three programs coincide with the Allotment Status Report. Mr. Markey then reviewed the detailed breakdown for each of the programs, found in the Council Packet on pages on pages 2.14 to 2.16. As a point of comparison between the budget and the actual expenditures, Mr. Markey noted that as of the date of the report, August 31st, the elapsed portion of the fiscal year is 17%.

The Administration expenditures detail (Programs 326 & 329) shows that the agency has thus far this fiscal year expended $166,154.00 or 18% of the annual budget. Mr. Markey noted that Dues and Subscriptions were due to most of our subscriptions being due at the beginning of the fiscal year.

The Grants & Initiatives detail (Program 327) shows that the agency has thus far this fiscal year expended $427,339.47, or 28% of the annual budget. Mr. Markey noted that the remaining fund levels in all grant categories are typical for this time of the year.

The Cultural Preservation Endowment Fund (CPEF) detail (Program 329) shows that, to date, expenses and drawdowns of earnings from the CPEF equal $193,683.00, and that the drawdown portion of that amount is $$188,273. Seventy-percent of the drawdown total, $131,791.10, will be distributed to NAC Development Corporation for NAC programs in fiscal year 2020.

MOTION: Mr. Huenergardt moved to approve the financial statements for FY2019. The motion was seconded by Ms. Haddad.

VOTE: The approval of the financial statements from FY2019 was unanimously approved by roll call vote.

1. **Report on Deficit Budget Request for FY19**

Ms. Wise explained to the Council that state agencies are allowed to request funds in the beginning of the second year of the biennium and talked the Council through our deficit request for FY20 and FY21.

MOTION: Ms. Marvin moved to approve the deficit request. The motion was seconded by Ms. Hornady.

VOTE: The approval of approve the budget for deficit request was unanimously approved by roll call vote.

**VIII. Grant Programs**

Rachel Morgan and Anne Alston gave the board a brief update on the panel dates for the fall set deadline panels and a small report of the floating deadline grants was given by Ms. Wise.

**X. Reports & Discussion Items**

Ms. Wise reported on the current process to develop the next three-year strategic plan for the agency. The Council had the chance to read over draft of the plan as well as the results of a survey of citizens of Nebraska, including artists, teachers, arts administrators, and senators. The Council was asked for their responses to the draft. Ms. Wise remarked that the next step in the process was to seek public response to the draft. The staff will then incorporate the responses gathered into a final draft to be approved by the Council at the February 2020 meeting.

MOTION: Mr. Huenergardt moved to approve the draft of the strategic plan so that it can be dispersed to the public for comment and input. Ms. Hornady seconded the motion.

VOTE: The motion was unanimously approved by roll call vote.

Ms. Wise walked the Council through the options for the next governor’s arts award. The Council is of the opinion that a ceremony at the capitol followed by a reception would be the best option for the staff to pursue.

MOTION: Ms. Marvin moved to approve the plan for the 2020 Governor’s Arts Awards. Ms. Hornady seconded the motion.

VOTE: The motion was unanimously approved by roll call vote.

Rachel Morgan reported on the Statewide Arts conference as well as the strategic planning workshops she has been working on with the Basic Support Grantees in Tier 2.

Anne Alston reported on the Nebraska Strong Creative Relief program that worked through local libraries to bring teaching and performance artists into communities adversely affected by floods earlier this year.

Meagan Dion updated the Council on 1% for the art projects including projects at UNO’s Strauss performing arts building and in the new STEM building at UNK.

**XI. Other Business**

Ms. Henning asked the board and staff for any further business. Steve Anderson gave a quick update on the public art projects happening in Grand Island that the Council visited in June.

**XII. Adjournment**

MOTION: Mr. Huenergardt moved adjourned. Ms. Pflueger seconded the motion.

VOTE: The motion was unanimously approved by roll call vote.

The meeting was adjourned at 3:23 pm

**Calendar**

**Board Meetings**

February 4, 2020

Location: TBA

*The agenda for this quarterly meeting was published prior to the meeting on the state calendar and on the agency website.*

*The next quarterly meeting of the Nebraska Arts Council will be February 4, 2020 in.  The meeting time and location will be posted on the State of Nebraska Public Meeting Calendar, on January 4, 2020.*